

	<p>8th Annual FESTIVAL ITALIA 2017 Festival Day Saturday, August 19th</p> <p style="text-align: center;"><u>Vendor Participation Form</u></p>	<p>Committee Copy</p>
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Food Vendor / \$300 *

- Set up a 10 x 10 area, assigned by the EPC
- Bring your business to the street

Main Street locations subject to availability

* A Temporary Food Permit must be filled out by all participating eateries subject to Board of Health approval. Permit can be obtained at Town Hall, One Lafayette St. Wakefield MA 01880 or by visiting their website at <http://www.wakefield.ma.us/health-department/pages/temporary-events-street-fairs-festivals>

Describe food to be sold

Make checks payable to:
 Town of Wakefield / EPC

Email:
wakefeldepc@gmail.com

Mail payment, form and gift certificates to:
 Wakefield Event Planning Committee
 15 Lincoln Street Ste 156
 Wakefield, MA 01880

Website:
www.wakefeldepc.com

Electricity (limited availability) /\$25 additional

<i>Business Name</i>	
<i>Contact Person</i>	
<i>Address</i>	
<i>Phone Number</i>	
<i>Email/Website</i>	

Rain Date of Sunday, August 20, 2017 should the Town deem it necessary

FOR EPC USE ONLY

Due July 1, 2017

\$50 late fee after July 2, 2017

Form

Payment

Electric

Gift Certificates

Important Event Day Information		FOOD VENDOR COPY
<i>Application Deadline:</i>	<ul style="list-style-type: none"> July 1, 2017-application, payment and gift certificates (if applicable) are due Participants completing applications after July 1, 2017 may be excluded from some marketing materials i.e. press release, signage, etc \$50 Late Fee for all applications received after deadline (no exceptions) <p style="text-align: center;">NO REFUNDS AFTER FEE DEADLINE</p>	
<i>Exhibit Space:</i>	<ul style="list-style-type: none"> August 8, 2017 mandatory CHECK-IN-in at The Savings Bank, 357 Main Street @ 5:00 P.M. to 7:00 P.M. You will be given your assigned number and important details concerning festival day Required to <u>supply your own tent</u>, tables, chairs and trash receptacles Electrical availability in limited spots only / check here, if electricity is being requested /\$25 fee. Merchants must supply their own extension cord to reach power supplied at poles. (50 foot) (Main Street only, placement solely by EPC) Generators are not allowed except by permission of the EPC. Please note on application your requested use for a generator 	
<i>Restaurants & Food Vendors:</i>	<ul style="list-style-type: none"> All stations that will be handling or serving food in the Festival area must be set up prior to 11:30 A.M. for inspectional services. The Board of Health will begin their inspection promptly at 12:00 P.M. No one will be allowed to set up once inspections have begun. All permits, ID's and approved applications should be on hand at that time. 	
<i>Setup:</i>	<ul style="list-style-type: none"> All spaces are pre-assigned by the EPC. No exceptions! Non-food vendors/merchants can set up between 12:00 P.M. and 1:30 P.M. 	
<i>Breakdown:</i>	<ul style="list-style-type: none"> Vendors must stop selling at 7:45 P.M.; streets will reopen once they are determined to be safe PLEASE NO EARLY BREAKDOWNS No vehicular traffic will be allowed in event area until after 8:00 P.M. 	
<i>Vendor Rules:</i>	<ul style="list-style-type: none"> All trash must be bagged, tied and left at the curb No giving away or selling of food or drink will be allowed within the right of way, without permission by the EPC and Health Dept. permit obtained at Town Hall 	

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